

**ANN ARBOR CHARTER TOWNSHIP
BOARD OF TRUSTEES MEETING MINUTES
MONDAY, DECEMBER 17, 2007**

I. CALL TO ORDER

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:32 p.m. at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan, 48105.

Present: Supervisor Michael Moran, Clerk Rena Basch, Trustees John Allison, Della DiPietro, Richard Dieterle and Randolph Perry.

Absent: Treasurer Virginia Forshee.

Also Present: Township Attorney Sandra Sorini Elser, Fire Chief Rick Ericson, Utilities Superintendent Rick Judkins and Comptroller Colleen Coogan.

II. CITIZEN PARTICIPATION – No citizen signed up for participation.

III. APPROVAL OF MINUTES

DiPietro moved approval of the November 19, 2007 minutes. Allison seconded the motion which was adopted unanimously. Corrections to the 11/28/07 minutes: On page 3 under item C in the first line after “while” insert “Township” and strike “always” and insert “generally”. In the thirteenth line after “be” strike “an” and insert “a health” and in the last paragraph at the end of the third sentence add “including developers who are willing to share the costs of this proposal.” **Dieterle moved approval of the November 28, 2007 special meeting minutes as amended. Allison seconded the motion which was adopted unanimously.**

IV. FOURTH QUARTER BUDGET AMENDMENTS

Coogan presented the fourth quarter budget amendments which included final adjustments to reclassify expenses from one department to another. Coogan said adjustments were made for increases in interest income to reflect interest earned on the increased reserve balances and for the actual average interest rate, adjustments for professional fee expenses to reflect year end figures and adjustments for the increase to the WCC water loop expense in the utility department for the current year share of \$25,000 of the \$250,000 estimated project total. Coogan noted other minor adjustments were made to reflect actual non-forecasted expenditures. **Allison moved approval of the fourth quarter budget amendments. Dieterle seconded the motion which was adopted unanimously.** Coogan requested the Board approve the final payment of \$4,813.00 for interest payments from the farmland fund to the utility fund. **Allison moved approval of \$4,813.00 in interest payments from the farmland fund to the utility fund. DiPietro second the motion which was adopted unanimously.**

Basch moved approval to amend the agenda to advance item VI.A. Dieterle seconded the motion which was adopted unanimously.

VI.A. Liability and Casualty Insurance Quotes

Moran informed the Board the Township received a number of quotes from several companies for liability and casualty insurance. The policies were very different in many aspects therefore the Township retained Atlas Risk Decisions Inc., a risk management firm, to compare the policies and make a recommendation to the Board. A narrative and spread sheet was included in

the Board's packets. Moran said there was too much information to discern tonight and suggested the Board authorize the Supervisor and Clerk to make a decision on insurance with input from Board members by the end of the year. Moran suggested another option is to create a committee to review the policies and make a recommendation to the Board. **Perry moved approval to delegate the task of the decision of renewing and choosing liability and casualty insurance to the Supervisor and Clerk. Allison seconded the motion which was adopted unanimously.**

V. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING

A. Annexations

Moran added petition number AZ-110-07 to the agenda. Moran said the property documents list Paul and Karen Daniels as the owners however the petition was signed by Karen Vanderwayden. Moran said he contacted Karen and she told him she was using her maiden name and that she is still married. Moran asked her to send a letter to the Township for clarification purposes but never received one. Moran noted the City has already approved the petition. **DiPietro moved approval for the release of annexations for parcels AZ-106-07 through AZ-110-07. Allison seconded the motion which was adopted unanimously.**

B. Rezone parcel I-09-36-100-007 from R-C to PL

Moran indicated the Board did not have the rezoning application before them at their November meeting but a public hearing was held before the Planning Commission. The Planning Commission recommended approval at its November 5, 2007 meeting. The Township attorney noted the City's wastewater treatment plant is currently not an existing permitted conditional use under R-C zoning, but would be under the PL zoning. Perry said there are two issues before the Board: the use issue and the non-conforming structure issue. Perry expressed concern that the Township may be at a disadvantage to rezone the property; if no rezoning occurs then the City's WWTP is a valid non-conforming use rather than a conforming use under public lands. Moran said he doesn't anticipate problems in the future with the use of the WWTP but rather with the structure and that is why he supports the rezoning. Allison said what the City is proposing is in the public interest and it may be a matter of whether they need a public hearing for the conditional use permit. Allison added from his perspective the rezoning is a reasonable thing to do. Perry added the City's is clearly challenging the notion that anything they do could possibly be an expansion and the Township could lose all control under the conditional permitting process. Moran suggested tabling the matter until next month for further consideration. Basch stressed regardless of the zoning the City will still have to comply with the site plan ordinance as well as all other applicable ordinances. **Basch moved approval of the rezoning of parcel I-09-36-100-007 from R-C to PL as recommended by the Planning Commission. Perry seconded the motion which was adopted unanimously.**

VI. APPOINTMENTS, RESOLUTION, REPORTS, DISCUSSIONS

B. 2008 Calendar

DiPietro moved approval of the 2008 calendar. Allison seconded the motion which was adopted unanimously.

C. Supervisor's Report

Moran reported the police authority study continues to make progress and a report was issued on November 27, 2007. The Washtenaw County Strategic Directions Group-Regionalism and Relationships to Local Units is a group working with local units of government. Moran said he

is the representative for the Township and attended his first meeting on December 10, 2007. The US 23 Rail Committee failed to secure a federal grant and Moran said he has withdrawn from the authority committee but continues to participate in the overall study. As a result of a one year study an estimated \$71,400 reduction in 2009 property tax income is projected due to the high rate of foreclosures and fluctuations in the real estate market. Moran announced John Hamlin has been hired as the Township's new building inspector. Moran informed the Board that Treasurer Forshee plans to resign by March 2008 due to health problems. The Township is still seeking candidates for the Board of Review and ZBA. Moran also reported he is considering consolidating the natural features and planning consultant reviews into Carlisle Wortman in order to reduce costs.

D. Clerk's Report

Basch reported SPARK is assisting IMRA for a tax abatement for their new addition. The ZBA meeting for December 12th was cancelled because the petitioner was unable to produce documents in time for the meeting. Basch also reported the Election Commission met prior to the Board meeting and the presidential primary is on schedule for January 15, 2008.

E. Treasurer's Report

Forshee submitted a written report to the Board.

F. Planning Commission

Allison reported on the Planning Commission meeting held on December 3, 2007 and the workshop meeting held on December 10, 2007. The minutes were included in the Board's packets.

Perry reported the Village of Barton Hills has formally authorized the Township to enforce the SESC ordinance. Perry also reported the Village Board will no longer act as the zoning commission and will be creating a Planning Commission consisting of 5 members. Perry said he has recommended Carlisle Wortman to serve as the Village's planning consultant.

G. Public Safety

1. Fire Department

Ericson reported the department was busy assisting the sheriff's department during the recent inclement weather. The department received a brand new water tank to put in their 205 tanker and Scott was the lowest bidder for the SCBA grant. Ericson also reported two new firefighters graduated from the fire academy and EMT school however the department lost two firefighters to full time departments.

2. Sheriff Department

Lieutenant Heren submitted a written report to the Board.

H. Utilities Department

Judkins submitted a written report to the Board. Judkins also reported that [Georgette Zirbies](#) wants to be included in the Ayrshire SAD and the Pine Brook Homeowners Association hired a contractor to complete their project by the end of the year.

I. Building Department

Gary Dressellhouse submitted a written report to the Board.

J. Farmland and Open Space Preservation Board

Allison reported on the FOSPB meeting held on October 22, 2007. The minutes were included in the Board's packets.

K. Approval of Claims Listing

DiPietro moved approval of the claims listing for December 3, 2007 in the amount of \$116,689.22. Dieterle seconded the motion which was adopted unanimously.

Allison moved approval of the claims listing for December 13, 2007 in the amount of \$55,859.72. Dieterle seconded the motion which was adopted unanimously.

VII. INFORMATIONAL ITEMS - Items were included in the Board's packets.

VIII. NON-AGENDA ITEMS – None

IX. PUBLIC COMMENTS

Eulalia Stewart, 4040 Danford Road, commented that she would like to see Con~~ware~~ Tru~~ck~~ing become a tenant at the KLB building.

X. ADJOURNMENT

DiPietro moved approval to adjourn the meeting at 9:30 p.m. Dieterle seconded the motion which was adopted unanimously.