

**ANN ARBOR CHARTER TOWNSHIP  
BOARD OF TRUSTEES MEETING MINUTES  
MONDAY, DECEMBER 15, 2008**

**I. CALL TO ORDER**

The regular monthly meeting of the Ann Arbor Charter Township Board of Trustees was called to order by Supervisor Moran at 7:33 p.m. at the Township Hall, 3792 Pontiac Trail, Ann Arbor, Michigan, 48105.

Present: Supervisor Michael Moran, Clerk Rena Basch, Treasurer Della DiPietro, Trustees John Allison, Randolph Perry, and Claudia Sedmak.

Absent: Trustee Richard Dieterle

Also Present: Township Attorney Sandra Sorini Elser, Fire Chief Rick Ericson, Utilities Superintendent Rick Judkins, Township Engineer Damien Wetzel and Township Planner Dick Carlisle.

**II. CITIZEN PARTICIPATION**

No citizen signed up for participation.

**III. APPROVAL OF MINUTES**

Corrections to the 11/17/08 minutes: On page 2 under item B at the beginning of the fourth sentence insert "Moran and". **Perry moved approval of the November 17, 2008 meeting minutes as amended. Allison seconded the motion which was adopted unanimously.**

**IV. ANNEXATIONS, ORDINANCES, CONDITIONAL USES, ZONING**

**A AZ-9-08 Release for Annexation**

Moran reported this is a petition by the owner Francis Clark for release of parcel I-09-32-490-003 also known as 1710 S. State Street for connection to City sewer pursuant to the Boundary Agreement. Moran noted this parcel has been connected to City water for a long time and sewer is now available. **Allison moved approval for release of annexation of parcel AZ-9-08. Sedmak seconded the motion which was adopted unanimously.**

**Allison moved to amend the agenda to add item AZ-10-08 Release for Annexation. Basch seconded the motion which was adopted unanimously.**

**B. AZ-10-08 Release for Annexation**

Moran reported this property consists of four parcels which have been combined into one. Moran said in the past the Township favored this property as a park or some other less dense development. The City agreed with the Township and acquired the property for a park. The City is now requesting release for annexation. The Township attorney noted previous owners had a residual lease interest. **DiPietro moved approval for release of annexation of parcel AZ-10-08. Sedmak seconded the motion which was adopted unanimously.**

**V. APPOINTMENTS, RESOLUTION, REPORTS, DISCUSSIONS**

**A. 2008 Budget Adjustments**

Moran informed the Board with the hiring of a new comptroller this year the Township fell behind in quarterly budget adjustments. Moran noted these are year end adjustments before the Board for approval. The Board raised some questions about the budget amendments as presented. Moran said the Board must take action on the adjustments before December 31, 2008.

The Board determined it was necessary to schedule a special meeting to discuss the 2008 budget adjustments with the comptroller. Moran asked Board members to pass on any questions they may have. **Basch moved to set a special meeting for Friday, December 19, 2008 at 2:00 p.m. to discuss the 2008 budget amendments. Allison seconded the motion which was adopted unanimously.**

#### **B. Resolution to Adopt 2008 Master Plan**

Allison reported on the Planning Commission's public hearing for the 2008 Master Plan. Allison said the Planning Commission approved the 2008 Master Plan and has forwarded it to the Board for action. Allison said there were some minor editorial changes as a result of comments from the County and adjoining communities. Basch noted an error on page 58 in that the Township has already adopted an ordinance amendment creating an Agriculture Preservation Residential District. The Board agreed to change this section by referencing it as item e and to correct the last paragraph on page 57 changing it from four to five special districts. Basch expressed concern with language on page 37 item 5. Basch said the language sounds exclusionary and implies that the Township would prevent interconnectiveness of walkways and bicycle paths. **Basch moved to amend the 2008 draft Master Plan on page 37 item 5 under Design Policies to read "Residential areas will be interconnected by local streets and pedestrian/bicycle paths or sidewalks, where such interconnections will not adversely affect adjacent residential areas.", and strike the remaining sentence "because of differences in density or building types." Allison seconded the motion. The motion carried with Perry opposed.** The Board noted several errors with the maps' annexation and Village boundaries. Carlisle said he would correct any map irregularities. **Allison moved to adopt the resolution approving the 2008 Master Plan with map changes and changes to page 37 item 5, and pages 57 and 58. Basch seconded the motion which was adopted unanimously.**

#### **C. US23/Geddes Interchange**

Moran presented MDOT's preliminary design concepts for the US23/Geddes Road interchange. Moran said MDOT wants the Township to declare a preference in the selection of available options. Moran indicated MDOT is requesting the Township pay for operational costs for lighting for roundabouts and trail maintenance. Moran said he discussed the lighting issue with the WCRC, County, and others and no municipality has ever had to pay for lighting. Moran also said he discussed the issue of trail maintenance with Tom Freeman who informed him that the parks department does not maintain trails in the winter. **Perry moved to approve option 3 for roundabouts but not to incur any expenses for lighting and trail maintenance. Basch seconded the motion which was adopted unanimously.**

#### **D. Utilities Department**

Judkins submitted a written report to the Board. Judkins reported he is still working on utility permit fees, and the WCC water main loop is complete. Judkins also reported Ayrshire is progressing on schedule and the ~~Otto~~ Moehrle-Grew drainage issue has been resolved and completed.

Damien Wetzel referenced his memorandum dated December 11, 2008 regarding the WCC Water Main Loop and PRV Station. Wetzel presented the breakdown of construction costs for the project. Wetzel noted the total construction savings from the original contract amount was \$55,788.96. Wetzel said the water main construction took an extra 5 weeks to construct which required full time inspection by the Township's engineer resulting in an overage of \$11,254.00. Wetzel said Stantec is requesting payment for the additional construction services. The Board

determined it was reasonable to pay for the additional services given the circumstances of the project, and in consideration of the construction savings and tight oversight by Township engineers. **Allison moved to authorize the Supervisor to include the \$11,254.00 to Stantec within the original contract amount. DiPietro seconded the motion which was adopted unanimously.**

#### **E. Public Safety**

##### **1. Fire Department**

Ericson reported the roofing contract was awarded to Bloom Roofing and construction will start when the weather permits. Ericson reported on the 2009 capital improvement plan fund and noted the fund has a surplus of \$20,000. Ericson requested the Board award the bid to Summit Fire Apparatus for the purchase of two F550 rescue trucks. **Allison moved to authorize the awarding of the bid for two F550 rescue trucks to Summit Fire Apparatus in an amount not to exceed \$257,500.00. Perry seconded the motion which was adopted unanimously**

##### **2. Sheriff Department**

Sergeant P. Cook submitted a written report to the Board.

#### **F. Supervisor's Report**

Moran reported the County has agreed to extend the Sheriff's contract through 2010 at a 2% increase. Moran reported he was reappointed to the Police Services Steering Committee and Criminal Justice Collaborating Commission. Moran also reported the AATA has agreed to be the lead agency on the WALLY project, and the Township has been successful at identifying and resolving drainage problems this year. Moran also informed the Board the Township has reached an agreement to acquire the Van Curler easement for the WCC water main loop.

#### **G. Clerk's Report**

Basch presented the Township's meeting dates for the 2009 calendar year and requested the Board's approval. **Perry moved approval of the Township's meeting dates for the 2009 calendar year as set forth in the revised December 12, 2008 schedule. Sedmak seconded the motion which was adopted unanimously.** Members of the Board took the oath of office, and Basch updated the Board on the status of FSEP.

#### **H. Treasurer's Report**

DiPietro submitted a written report to the Board. DiPietro reported she was named secretary to the Washtenaw County Treasurer Association. DiPietro also reported she continues to diversify holdings at various banks throughout the State and would like to expand the Township's list of approved banks. **Perry moved to authorize the Treasurer to deposit up to \$250,000.00 in any bank in Michigan in which she is authorize to make a deposit under state law, and whether or not the Board has specifically approved that bank in the past. Allison seconded the motion which was adopted unanimously.**

#### **I. Planning Commission**

Allison reported on the Planning Commission meeting held on December 1, 2008. The minutes were included in the Board's packets.

#### **J. Building Department**

John Hamlin submitted a written report to the Board.

**K. Farmland and Open Space Preservation Board**

Allison reported on the FOSPB meeting held on November 24, 2008.

**L. MCM Insurance Group**

Moran requested authority to renew Michigan Municipak Insurance Package and Provident Life and Accident Policy. Moran noted the renewal is somewhat less than a 5% increase from last year. **Basch moved approval to accept the invoices for liability and causality insurance from MCM in the amount of 57,534.00 and for Provident Life and Accident Policy in the amount of \$22,277.00. Sedmak seconded the motion which was adopted unanimously.**

**M. Approval of Claims Listing**

**Allison moved approval of the claims listing for November 24, 2008 in the amount of \$14,454.17. Basch seconded the motion which was adopted unanimously. Basch moved approval of the claims listing for December 1, 2008 in the amount of \$119,657.32. Sedmak seconded the motion which was adopted unanimously. Perry moved approval of the claims listing for December 12, 2008 in the amount of \$381,529.40. Allison seconded the motion which was adopted unanimously.**

**VI. INFORMATIONAL ONLY ITEMS**

Items were included in the Board's packets.

**VII. NON-AGENDA ITEMS**

DiPietro reported the new tax bills include a note to residents indicating they can pay their taxes at local banks, and one resident used the option right away, verifying that the system works.

**VIII. PUBLIC COMMENT - None**

**IX. ADJOURNMENT**

**Moran moved to adjourn to closed session at 9:35 p.m. to discuss the fire fighters contract. Sedmak seconded the motion which was adopted unanimously. The Board reconvened from closed session at 10:27 p.m. Allison moved to authorize the Supervisor to approve the fire fighters contract with changes discussed tonight in closed session. Sedmak seconded the motion which was adopted unanimously.**

**DiPietro moved to adjourn the meeting at 10:29 p.m.**